NSW Health

Protecting your data when using shared devices

A shared device is a computer, a mobile phone or a tablet that is used by multiple people.

Shared devices are commonly used in NSW Health hospitals and facilities to collect information and feedback from patients. This data is used to:

- improve patient experience
- improve the quality of patient care
- understand the unique needs of each patient to treat and care for them accordingly.

Safeguarding information on shared devices

NSW Health has put specific measures in place to protect the privacy and security of patient data that is provided when using shared devices.

There are some easy steps that patients can take to protect their personal information.

For more information on patient privacy, visit NSW Health website.

Simple cyber safety tips for consumers when using shared devices

> Use a strong password.
> **Do not** save your username and password.
> **Do not** tick 'Remember me'.

> Use a single browser only and one tab.

> Do not download any personal files unless necessary. If you do, make sure you delete them afterwards.

> Cover your screen if someone is looking over your shoulder.

> Lock the screen if you need to step away from the device.

> Make sure you log out of the session and close your browser after you have finished.

> Let the clinician or hospital staff member know when you have completed the task and hand the device back to them.
> Ask staff to ensure you are logged out.