

Accommodation Charges - Students from Universities and Colleges of Advanced Education

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Functional Sub group Personnel/Workforce - Conditions of employment

Summary Accommodation charges for students.

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Applies to Area Health Services/Chief Executive Governed Statutory Health Corporation, Board Governed Statutory Health Corporations, Affiliated Health Organisations - Non Declared, Public Hospitals

Distributed to Public Health System, Health Associations Unions, Health Professional Associations and Related Organisations, NSW Department of Health, Public Hospitals, Tertiary Education Institutes

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Director-General

This Policy Directive may be varied, withdrawn or replaced at any time. Compliance with this directive is **mandatory** for NSW Health and is a condition of subsidy for public health organisations.

CIRCULAR

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ACCOMMODATION CHARGES - STUDENTS FROM UNIVERSITIES AND COLLEGES OF ADVANCED EDUCATION

The Department has decided that uniform accommodation charges and conditions should apply to **all** students from Universities and Colleges of Advanced Education accommodated within the public health system. To this end, Circular 85/196, issued 11 September, 1985 is withdrawn and replaced hereunder.

The current accommodation charges for students are set out in Circular 88/34 at Schedule No. 38.

Students in non-metropolitan areas who are required to travel away from their main centre to another town for the purpose of clinical education and who are accommodated at that other centre during that period are to have the following provisions applied:

1. Students who are already accommodated in an Area Health Service, 2nd, 3rd or 5th Schedule hospital at their main centre and who are paying the determined charge for accommodation, are to have such charge reduced by 50 per cent during the period of absence.
2. Accommodation (where available) at the other centre is to be provided to students referred to in 1. at 50 per cent of the determined rate (thus ensuring that no student is charged a total accommodation charge higher than the determined rate).

Distributed in accordance with circular list(s):

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In accordance with the provisions incorporated in the Accounts and Audit Determination, the Board of Directors, Chief Executive Officers and their equivalents, within a public health organisation, shall be held responsible for ensuring the observance of Departmental policy (including circulars and procedure manuals) as issued by the Minister and the Director-General of the Department of Health.

3. Students who are not already accommodated in an Area Health Service, 2nd, 3rd or 5th Schedule hospital at their main centre are to be charged the determined rate for accommodation at the other centre unless they can satisfy the hospital that, during such period, they maintain accommodation elsewhere (e.g. home or flat) in which case accommodation at that other centre shall be provided without charge. In these cases, students must provide documentary proof, i.e. receipts, that they are paying for accommodation elsewhere during the period in order to be accommodated without charge.
4. Students in the above categories will be subject to the prescribed charge for meals partaken by them.

R.D. McGREGOR
Secretary