

Research Activities Reporting Responsibilities of AHS

Document Number PD2005_207

Publication date 27-Jan-2005

Functional Sub group Clinical/ Patient Services - Research

Summary Requires area health services to report research activities on an annual basis in annual reports or research.

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Applies to Area Health Services/Chief Executive Governed Statutory Health Corporation, Board Governed Statutory Health Corporations, Affiliated Health Organisations, NSW Ambulance Service, NSW Dept of Health, Public Health Units, Public Hospitals

Distributed to Public Health System, NSW Ambulance Service, NSW Department of Health, Public Health Units, Public Hospitals

Review date 27-Jan-2010

File No. 01/2493

Previous reference 2001/66

Issue date 25-Jul-2001

Status Active

Director-General

Compliance with this policy directive is mandatory.

CIRCULAR

File No	01/2493
Circular No	2001/66
Issued	25 July 2001
Contact	Research & Development Policy Branch (02) 93919854

**RESPONSIBILITIES OF AREA HEALTH SERVICES
REGARDING REPORTING ON RESEARCH ACTIVITIES**

NSW Health supports the advancement of knowledge and the pursuit of better health care treatments for the people of New South Wales through research and teaching. NSW Health supports research involving humans in accordance with the *NHMRC National Statement on Ethical Conduct in Research Involving Humans* and research involving animals in accordance with the *NHMRC Code of Practice for the Care and Use of Animals for Scientific Purposes* and the *NSW Animal Research Act (1985)*.

NSW Health recognises the interest of the New South Wales community in the research activities undertaken in NSW public hospitals and as a consequence requires that Area Health Services (AHS) ensure that these activities are reported to the public on an annual basis through Area Health Service/Hospital annual reports or research reports.

The minimum requirement for reporting of research projects involving humans or animals is as follows:

- Brief, lay language description of the nature of the project;
- The name of Chief Investigator for the project;
- The major source of funding for the project;
- The total amount of funding for the project;

Area Health Service Chief Executive Officers are reminded that some externally funded research projects may be the subject of confidentiality agreements and that disclosure of the details of a research project in annual reports should not breach such agreements. However, all future agreements should be made in accordance with the need to publish the above details in annual reports.

Further information regarding this circular and the responsibilities of Area Health Services regarding reporting on research activities may be obtained from the Research & Development Policy Branch on 02 93919854.

Michael Reid
Director-General

Distributed in accordance with circular list(s):

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In accordance with the provisions incorporated in the Accounts and Audit Determination, the Board of Directors, Chief Executive Officers and their equivalents, within a public health organisation, shall be held responsible for ensuring the observance of Departmental policy (including circulars and procedure manuals) as issued by the Minister and the Director-General of the Department of Health.