

Capital Project Planning Preparation of Conservation Management Plans

Document Number PD2005_331

Publication date 27-Jan-2005

Functional Sub group Corporate Administration - Asset Management

Summary Requirement to address heritage considerations prior to commencement of procurement feasibility plans and preparation of a conservation management plan.

[July 2010 - policy reviewed and continued for 5 years, contact details updated and a broken url link fixed.]

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Applies to Area Health Services/Chief Executive Governed Statutory Health Corporation, Board Governed Statutory Health Corporations, Affiliated Health Organisations - Non Declared, Affiliated Health Organisations - Declared, NSW Dept of Health

Distributed to Public Health System, NSW Department of Health

Review date 27-Jan-2015

Policy Manual Not applicable

File No. 98/3320-3

Previous reference 2003/82

Issue date 18-Nov-2003

Status Active

Director-General

This Policy Directive may be varied, withdrawn or replaced at any time. Compliance with this directive is **mandatory** for NSW Health and is a condition of subsidy for public health organisations.

CIRCULAR

File No	98/3320-3
Circular No	2003/82
Issued	18 November 2003
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Preparation of Conservation Management Plans during Capital Project Planning**1. Introduction**

NSW Health has a responsibility to recognise and maintain heritage sites and buildings within its facilities and properties. In accordance with Government policy, it also has a responsibility to integrate heritage values into all planning for ongoing service development and expansion, and the achievement of sustainable development outcomes.

2. Planning Process

The planning process often requires reviewing a range of options to select the one that meets service delivery requirements with the least impact on the heritage significance of a place. Therefore, an Area must ensure heritage considerations have been addressed prior to the commencement of a Procurement Feasibility Plan (PFP).

3. Conservation Management Plans

A Conservation Management Plan (CMP) is required if the site or building is listed in NSW Health's Section 170 Heritage and Conservation Register or other heritage registers. The CMP allows informed input from all stakeholders. Even if a site or building is not listed on a heritage register, a CMP may still be required if it is reasonable to assume that the place has heritage or archeological significance. A CMP must be endorsed by the Heritage Council and must be regularly reviewed. Guidelines can be found at www.heritage.nsw.gov.au/docs/cmp_strategy_april2005.pdf. A suggested framework for a CMP can be found at www.heritage.nsw.gov.au/docs/cmp_contents2.pdf.

The Process of Facility Planning requires that the CMP be completed and approved by NSW Health prior to the development of a Procurement Feasibility Plan. This is critical as the CMP may shape the options to be analysed in subsequent Value Management and Economic Appraisal Studies.

4. Interim Conservation Management Strategy

Due to time constraints, preparation of an Interim Conservation Management Strategy (ICMS) may be appropriate to meet the PFP time frame. The ICMS can then lay the groundwork for the completion of a full CMP.

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Director-General

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