

Orientation Work Book
for the
NSW Health
Home and Community
Care Minimum Data Set
Version 2



home and community care

A JOINT COMMONWEALTH AND STATE/TERRITORY PROGRAM
PROVIDING FUNDING AND ASSISTANCE FOR AUSTRALIANS IN NEED

NSW  HEALTH

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Abbreviations

AARC	Acute to Aged Residential Care	CDoHA	Commonwealth Department of Health and Ageing
ABS	Australian Bureau of Statistics	CHC	Community Health Centre
ACAP.....	Aged Care Assessment Program	CDC	Centre Day Care
ACAT.....	Aged Care Assessment Team	CHIME.....	Community Health Information Management Enterprise
AHS.....	Area Health Service	CHOCIP	Community Health and Outpatient Care Information Project
AIHW	Australian Institute of Health and Welfare	CNMDSA.....	Community Nursing Minimum Data Set Australia
ANZSCO	Australian and New Zealand Standard Classification of Occupations	ComPack	Community Package
APDC	Admitted Patient Data Collection	COP.....	Community Options Package
ASA.....	Asylum Seeker Assistance	CSDA.....	Commonwealth/State Disability Agreement
ASCCSS	Australian Standard Classification of Countries for Social Statistics	CSTDA.....	Commonwealth State/Territory Disability Agreement
ASCL	Australian Standard Classification of Languages	DADHC.....	Department of Ageing, Disability & Home Care
ASGC	Australian Standard Geographical Classification	DoH.....	NSW Department of Health
CAAS	Continence Aids Assistance Scheme	DoHRS.....	Department of Health Reporting System
CACP.....	Community Aged Care Package	DPE	Demand and Performance Evaluation
CAPAC	Community Acute/Post-Acute Care	DRWG	Data Reform Working Group
CDEP	Community Development Employment Project		

DTC	Day Therapy Centre	NSWDADHC.....	NSW Department of Ageing, Disability and Home Care
DVA.....	Department of Veterans' Affairs (Commonwealth)	NSWDoH.....	NSW Department of Health
EACH.....	Extended Aged Care at Home	NSWHDD.....	NSW Health Data Dictionary
EACHD	Extended Aged Care at Home Dementia	PADP	Program of Appliances for Disabled People
HACC	Home and Community Care	PAS.....	Patient Administration System
HMM.....	Home Modification & Maintenance	PHCP	Primary Health and Community Partnerships
ISC.....	Inpatient Statistics Collection	SLA.....	Statistical Local Area
MDS	Minimum Data Set	SLK.....	Statistical Linkage Key
MPS.....	Multi-Purpose Service	TACP	Transitional Aged Care Package
MRN	Medical Record Number	UPI	Unique Patient Identifier
NCCS.....	National Classification of Community Services	WP	Working Party
NGO	Non Government Organisation	YPIRAC.....	Young People in Residential Aged Care
NFA	No Fixed Address		
NFIA	No Further Information Available		
NHDSC	National Health Data Standards Committee		
NHDD.....	National Health Data Dictionary		
NHIG	National Health Information Group		
NMDS.....	National Minimum Data Set		
NRCP.....	National Respite for Carers Program		

Orientation Work Book

Purpose and Structure of the Orientation Work Book

This Orientation Work Book is designed to assist agencies providing HACC assistance in NSW to accurately report the required information about their HACC clients and the services provided.

The Orientation Work Book is based on the NSW Health HACC MDSv2 Workshop providing an overview of the new NSW MDSv2.

Practical exercises that can be worked through as a group or individually are also included to emphasise some of the reporting requirements of the NSW Health HACC MDSv2.

In addition excerpts from the Data Dictionary and Collection Guidelines for the NSW Health HACC MDS v2 have been included to assist with the practical exercises.

The Data Dictionary and Collection Guidelines for the NSW Health HACC MDS v2 contains clear and agreed definitions for each of all data elements and data domains. The definitions provided in the Data Dictionary and Collection Guidelines are more detailed than those provided in the Orientation Work Book.

The Data Dictionary and Collection Guidelines for the NSW Health HACC MDS v2 are intended to be used as a reference in those circumstances where more information is needed to clarify the meaning of a particular data element. This document can be downloaded at:

NSW Health intranet:

<http://internal.health.nsw.gov.au/im/ims/hacc/index.html>

Internet:

<http://www.health.nsw.gov.au/data/hacc/>

What is the HACC Program?

What is the HACC Program?

- The HACC Program is a joint Commonwealth/State initiative providing community care services for:
 - frail older people;
 - young people with disability; and
 - their carers.
- HACC services support clients whose capacity for independent living is at risk or who are at risk of premature or inappropriate admission to long term residential care.

What is the HACC Program?

- State/Territory governments are responsible for the day-to-day administration of the HACC Program.
- The lead agency within NSW is the Department of Ageing, Disability and Home Care.
- The NSW Department of Health is a joint administrator responsible for AHS and AHS-brokered (NGO) HACC-funded services.

What is the HACC Program?

- Services provided by HACC include domestic assistance, social support, community nursing, community allied health, personal care, centre-based day care, meals, other food services, respite care, case management, home maintenance and modification, formal linen service, community transport and counselling/support, information and advocacy (for clients and carers).
- The main HACC services provided by NSW Health are community nursing, community allied health and centre based day care.

Although the main service types provided by NSW Health are nursing, allied health and centre based day care, NSW Health also provides numerous other services including transport, meals, Community Options (COPS)/Case Management, formal linen service and counselling.

It is suggested that you familiarise yourself with service types delivered in your AHS.