

Senior and Health Executives Leave Return

Name	
Position	
Month and year	
Annual leave (include dates)	
Sick leave (include dates)	
Long Service Leave (include dates)	
Other (include dates)	
N.B Please attach relevant leave forms	

MOTOR VEHICLE CHANGES:

No

Yes New vehicle type

Date received / /

New vehicle cost

Final odometer reading - old vehicle

Odometer reading - new vehicle

Election for executive (ie 100% private or private/business)

1. Signature of Executive:
2. Certified by Line Manager/Chief Executive:
3. Please return the completed form (incl. a nil return) within 7 days after the end of each month to:

Manager, Salaries
Department of Health
Level 8, 73 Miller Street
NORTH SYDNEY NSW 2060