

## SKIN PENETRATION PREMISES REGULATORY INSPECTION FORM

Premises Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Post code \_\_\_\_\_

Manager \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Procedures conducted (**please circle**): acupuncture / electrolysis / waxing / tattooing / body piercing / ear piercing / blood testing / hairdressing / barber / beauty therapy / colonic lavage / other \_\_\_\_\_

Is this procedure(s) carried out while under the direction or supervision of a registered health professional?

CI 4(2): (If yes, no inspection required) YES/NO

Clause	Offence	Y/N/NA
6 (1)(a)	Premises are clean and hygienic	
6 (1)(b)	Equipment clean, dry and in good working order	
6 (c)	Premises has a hand basin with:	
6 (1)(c)(i)	An adequate supply of potable water at a temperature of at least 40 °C mixed from a hot and cold water supply	
6 (1)(c)(ii)	Soap, or another substance for the cleaning of hands, located next to it	
6 (1)(c)(iii)	Single-use towels or other suitable hand drying equipment located next to it	
6 (1)(d)	Have a sink for the cleaning of equipment that has an adequate supply of potable water at a temperature of at least 40 °C mixed from a hot and cold water supply	
6 (1)(e)	Have a waste disposal bin	
Guideline	Waste (excluding sharps) double bagged and disposed with the general waste	
6 (1)(f)	Sharps bin	
Guideline	Licensed waste transporter used for the collection and disposal of sharps	
6 (2) & (3)	Adequate toilet facilities for colonic lavage	
7 (1)(a)	Articles used to penetrate the skin sterile:	
Guideline	Sterile equipment discarded or reprocessed if found with its packaging damaged	
7 (1)(c)	All equipment cleaned and stored in a clean, dry dust free environment before reuse	
Guideline	Soiled equipment stored or processed separate to clean areas	
7 (1)(d)	Any article used to penetrate the skin cleaned and sterilised before being used again or disposed of appropriately immediately after its use	
7 (1)(e)	Single use disposable items disposed immediately after use	
7 (2)	Wax disposed immediately after use	
7 (3)	Records for each sterilisation cycle; ie, date, time held at max pressure and temperature, any faults with cycle, and number of items processed	
8 (1)(a)	Single use disposable gloves worn for all skin penetration procedures	
Guidelines	Sterile gloves worn for contact with sterile items	
8 (1)(b)	appropriately dispose of the gloves immediately after completing the procedure	
8 (2) & (3)	Wear a clean gown or apron; or impermeable apron during the procedure	
9	Ear piercing gun used only for ear piercing	
10 (a)or(b)	Compliance with a Guideline and defence available	
12(a)	Business address notified to the local authority	
Guideline	Host council inspected facility in past year	
Guideline	Waste water drained to a storage tank / sewer in mobile operator	
Guideline	Skin antiseptic used listed in the guidelines and within expiry date	

Action Required: Reinspect in 1 / 3 / 6 / 12 months OR File Papers

Comments:.....  
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Name of EHO \_\_\_\_\_ (please print) Signature \_\_\_\_\_