

# Ensuring Correct Patient, Correct Site, Correct Procedure

## Verification processes



## Site Verification

## Team 'Time Out'

### ✓ Step 1. Consent



- ▶ A treatment plan should be developed for each patient.
- ▶ Consent must be obtained for the treatment plan.

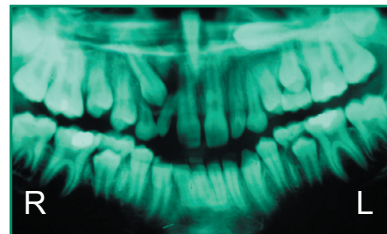
### ✓ Step 2. Patient identification



- ▶ Staff must ask the patient to state (NOT confirm):
- ▶ their full name
- ▶ site and type of procedure.

### ✓ Step 3. Identify the site

- ▶ The intended tooth or surgical site is to be clearly indicated on the treatment plan, odontogram or extraction request form.
- ▶ Ensure the radiographs are correctly orientated.
- ▶ The clinician and assistant should visually confirm the correct teeth or tissues have been charted.



### ✓ Step 4. Team 'Time Out'

**For all oral health procedures not under GA or IV sedation.**

- ▶ The dental assistant should inform the clinician if they become aware of an incorrect procedure being carried out.
- ▶ For procedures carried out by dental students, the supervising member of teaching staff, should be present for a 'time out' prior to commencement.

