

**NSW Health Sponsorship Guidelines
for the
University of Newcastle's Master of Clinical Medicine (Leadership and Management)
(M Clin Med)**

[The Master of Clinical Medicine \(Leadership and Management\)](#) is a joint innovation of NSW Health and the University of Newcastle. It is an experiential learning program designed to develop hospital doctors to be clinical leaders with a broad perspective on patient care and hospital management.

NSW Health is proactively supporting the growth of a highly-skilled generalist medical workforce through its Senior Hospitalist Initiative which responds to the changing profile and care needs of patients.

As part of the [Senior Hospitalist Initiative](#), NSW Health will sponsor a number of places in the Master of Clinical Medicine (Leadership and Management) for selected NSW Health candidates in 2012. The sponsorship will be awarded competitively and is open to non-specialist doctors employed by NSW Health who are pursuing, or are interested in pursuing, a hospitalist career.

Please read the following guidelines before applying for a NSW Health sponsored position.

Please note: that the application process for NSW Health sponsorship is separate to the application process for the University of Newcastle. A copy of your completed Master of Clinical Medicine (Leadership and Management) application submitted to the University of Newcastle is required as part of your NSW Health sponsorship application.

Benefits of NSW Health Sponsorship

Sponsored candidates accepted into the Masters program will:

- Be awarded a scholarship from NSW Health that reduces the total course fee payable over the two year period by \$10,000; and
- Receive financial support for travel and accommodation costs incurred in attending residential workshops

An annual education grant of \$5,000 will be made by NSW Health to the sponsored candidate's Organisational Sponsor to support the candidate's participation in the program.

Criteria for NSW Health Sponsorship

To be eligible for sponsorship, candidates must fulfil the following requirements:

- a) Meet the [eligibility criteria of the University of Newcastle for the Masters of Clinical Medicine \(Leadership and Management\)](#)
- b) Hold Australian citizenship or permanent residency
- c) Show evidence of six months continuous employment as a medical practitioner (with satisfactory work performance) within NSW Health
- d) Show evidence of current medical registration with the Medical Board of Australia
- e) Not be currently enrolled in a specialist training program
- f) Have current employment as a hospitalist or other non-specialist doctor

Please note: Candidates who do not meet the requirements for NSW Health sponsored positions may still be eligible to apply for the Master of Clinical Medicine (Leadership and Management). This includes doctors enrolled in specialty training.

Doctors who are Aboriginal and doctors working in rural facilities are encouraged to apply.

Higher priority for sponsored positions will be given to:

- Existing hospitalists and senior hospitalists (this includes Career Medical Officers and Senior Career Medical Officers who are working in equivalent roles as demonstrated by their position description).
- Doctors working in locations of medical workforce shortage.
- Doctors working in locations where generalist roles are a workforce priority.

Applying for sponsorship

The NSW Health application form is available on the NSW Health website:

http://www.health.nsw.gov.au/training/hospitalist/nsw_health_sponsorship.asp

A completed NSW Health sponsorship application consists of:

- a) Completed and signed NSW Health sponsorship application form with the following attachments:
 - A certified copy of either your birth certificate or passport or Australian citizenship certificate
 - A copy of the curriculum vitae you submitted to the University of Newcastle with your Master of Clinical Medicine (Leadership and Management) application
 - Two copies of the completed Master of Clinical Medicine (Leadership and Management) application that you submitted to the University of Newcastle, including all attachments.

Endorsement of sponsorship applications by the candidate's Local Health District Chief Executive (or delegate) is required. **Incomplete applications will not be considered for sponsorship.**

Selection process

Applications for sponsored positions will be processed through NSW Health. Applications will be ranked using a statewide merit process with support from Local Health Districts.

Lodging your sponsorship application

To lodge the NSW Health sponsorship application, send one original and one copy of the completed sponsorship application, including all attachments, by 30 November 2011, addressed to:

Catherine Ellis
Statewide Education Policy
Ministry of Health
Locked Mail Bag 961
North Sydney NSW 2059

Applications sent to the Ministry of Health are final and cannot be amended.

Candidates will receive email notification regarding the outcome of their application.

Closing dates for applications

The closing date for sponsorship applications is 30 November 2011.

Applications postmarked up until and including the sponsorship application closing date will be considered for sponsorship in the first round. Those postmarked after the application closing date will be considered if places remain available.

Contact

If you have any queries about your sponsorship application, please contact:

Dr Cathie Hull – Ministry of Health
Telephone (02) 9391 9532
Email: chull@doh.health.nsw.gov.au

Or

Catherine Ellis – Ministry of Health
Telephone (02) 9391 9798
Email: celli@doh.health.nsw.gov.au

Conditions of Sponsorship

1. Enrolment and employment requirements

Sponsored candidates must notify NSW Health within 21 days if they vary enrolment, cease employment with NSW Health or make any change which may affect their eligibility for sponsorship.

2. Academic requirements

Sponsorship is subject to satisfactory academic progress. Academic results will be made available to NSW Health when required.

Sponsorship will not pay for subjects which need to be repeated due to failure. Failure in two subjects in one year, will result in sponsorship being withdrawn, however where extenuating circumstances are present, these will be assessed on an individual basis.

3. Additional contributions

There are no restrictions on Local Health Districts contributing additional funds to support sponsored candidates through the Masters program.

4. Duration of the award

Sponsorship is available for the duration of the Masters program. However to continue to remain eligible for a sponsored position the Masters must be completed within three years.

5. Centrelink/Australian Taxation Office

Sponsored candidates are advised to take all reasonable steps to understand any personal tax liabilities and benefits, including the tax deductibility of course fees. Information is available from the Australian Tax Office website at: <http://ato.gov.au/individuals/>

6. Refund of Sponsorship

Sponsored candidates may be expected to return funds received while not a bona fide student in the Masters program or not an employee of NSW Health.

7. Conditions of the Annual Education Grant

An annual education grant will be made to the sponsored candidate's Organisational / Health facility sponsor to recognise the educational support that will be required from the workplace.

- (a) An allocation of \$5000 per annum will be provided to the Organisational sponsor by NSW Health to support the education, training and supervision of candidates. This grant will be provided on a pro-rata basis to hospitals employing candidates on a part-time or flexible basis.

- (b) The yearly grant is to enable the Organisational sponsor to provide education and supervision. This may include (but is not limited to): conducting educational activities; establishing or improving educational resources and activities; and establishing or improving educational resources for clinical teachers.
- (c) The grant may also be used to support the co-ordination of these activities. The funding must not be used for general secretarial or administrative support or for duties normally provided or undertaken by Medical Administration or by clinical supervisors. The grant is not intended as salary supplementation.
- (d) Approval and payment of the annual grant is to be consistent with the Organisational Sponsors finance department policy and procedure.
- (e) The annual grant is provided for the Masters program and unexpended funding must not be utilised for any other purposes. Unexpended funds at the end of the financial year must either be rolled over to the following financial year for use on the Masters program or returned to NSW Health, unless NSW Health agrees otherwise.

More Information

More information on the Senior Hospitalist Initiative is available on NSW Health's website at: <http://www.health.nsw.gov.au/training/hospitalist/>