

Appendix 1: PHU Checklist for meningococcal cases

Contact the patient's doctor to:

- Obtain patient's history
- Confirm results of relevant pathology tests

Contact the patient's care giver to:

- Confirm onset date and symptoms of the illness
- Recommend exclusions and restrictions
- Identify contacts and obtain contact details
- Complete Meningococcal Disease Case Questionnaire Form
- Provide with Meningococcal Disease Information Sheet

Contact Australian Childhood Immunisation Register (ACIR) to:

- Verify immunisation status

Confirm case:

- Assess information against case definition

Contact patient's contacts to:

- Assess risk of meningococcal disease
- Determine current symptoms
- Recommend antibiotics/vaccination or not
- Explain symptoms and restrictions (child care)
- Provide with Meningococcal Disease Information Sheet

Other issues:

- For a death, report details to state/territory CDB
- Assess and arrange best method for delivering intervention to contacts
- Where defined groups of people have been exposed (e.g. schools, childcare), contact the person in charge to explain the situation and to provide letters to exposed people
- Enter case data onto notifiable diseases database