Dear Residential Aged Care Facility Director

All residential aged care facilities must maintain vigilance to prevent the introduction of COVID-19 as community transmission of COVID-19 continues in some areas of the eastern states. However, in NSW the limited transmission in recent days has led to easing some of the recommended restrictions. Further declines in incidence of COVID-19 may provide an opportunity to ease current restrictions next week.

COVID-19 measures for residential aged care facilities

- **Minimise staff working across different aged care facilities.** Where ceasing staff movement across facilities is not practicable, additional measures should be put in place, such as maintaining records of staff and work locations and increasing use of Personal Protective Equipment (PPE).
- Designate an infection control lead at your facility and ensure all staff are well trained
- Ensure sufficient stocks of PPE are held on site
- Ensure a **surgical mask is worn while in the facility by all staff** who work in, reside in, or have visited in the last 14 days, the NSW areas listed below or a NSW/VIC border community. This includes **when on breaks** and when undertaking non-contact tasks where physical distancing from others cannot be maintained.
- Ensure you have a robust process for **entry screening of all staff and visitors**

Access restrictions

- **Exclude all staff or visitors:**
  - with fever 37.5°C or higher, or respiratory symptoms\(^1\), even if mild
  - who have been in **Victoria** in the previous 14 days (exceptions exist for staff and visitors in NSW/VIC border communities with a valid border permit)

- **Exclude visitors if:**
  - they have been in the following areas in the last 14 days:
    - Campbeltown LGA, Liverpool LGA and Parramatta LGA
  - the facility is located in these LGAs.

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\(^1\) Symptoms include: fever, cough, sore/scratchy throat, shortness of breath, runny nose, loss of taste or smell
Exceptional circumstances for allowing entry

- **Certain people who would otherwise be excluded from your facility may visit after a risk assessment is done.** These include:
  - those who visited the areas listed above yet have compassionate reasons (e.g., imminent end of life of a close relative or friend, or attendance by clergy) or who are essential carers.
- Visits by these persons should only occur if they have **no fever or symptoms**
- A mask must be worn by the visitor at all times
- The visitor must go directly to and from the room, and must be escorted by Facility staff when doing so.
- If unsure, a risk assessment may be done in conjunction with your local NSW Health Public Health Unit.

Guidelines for all visitor access

- Record **every** visitor’s name and contact details
- Allow no more than **two visitors** per resident at a time
- **Ensure** children are closely supervised
- **Ensure visitors remain within the room** for the duration of the visit. If the resident does not live in a single room, please use a designated outdoor area or alternative room where the resident and their visitors can keep apart from other residents.

If you need additional public health advice contact your local NSW Health public health unit on 1300 066 055.

Yours sincerely

[Signature]

**Dr Jeremy McAnulty**

**Controller, Public Health Response Branch, NSW Health**