COMPLIANCE CHECKLIST

NSW annual reporting legislation requires all departments and statutory bodies to present to Parliament an annual report containing financial and non-financial information on their operational activities. Reporting requirements for specific public entities are contained in the legislation Annual Reports (Departments) Act 1985, Annual Reports (Departments) Regulation 2015, Annual Reports (Statutory Bodies) Act 1984 and Annual Reports (Statutory Bodies) Regulation 2015.

NSW Health’s reporting obligations and disclosure requirements are met in this annual report at:

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GLOSSARY

Activity Based Funding
Activity Based Funding is a management tool which helps plan and assess performance and clinical needs as part of the new approach to the funding, purchasing and performance of health services. Activity Based Funding helps make public health funding more effective because health service management can allocate their share of available state and Commonwealth funding based on real levels of patient care. The Activity Based Funding tool allows public health planners, administrators, consumers and clinicians to see how and where taxpayer funding is being allocated.

Acute care
Short-term medical treatment, usually in a hospital, for patients with an acute illness or injury, or recovering from surgery. Acute illness/injury is one that is severe in its effect or approaching crisis point, for example acute appendicitis.

Antenatal
The period before birth.

Cardiovascular disease
Diseases of the heart and blood vessels.

Cervical cancer
A cancer of the cervix, often caused by human papillomavirus, which is a sexually transmissible infection.

Chemotherapy
The treatment of disease by chemical agents, for example the use of drugs to destroy cancer cells.

Chronic disease
The term applied to a diverse group of diseases, such as heart disease, cancer and arthritis that tend to be long-lasting and persistent in their symptoms or development. Although these features also apply to some communicable diseases (infections), the general term chronic diseases is usually confined to non-communicable diseases.

Chronic obstructive pulmonary disease
Collective term for a number of chronic lung conditions that tend to deteriorate, most commonly emphysema, chronic bronchitis and chronic asthma.

Clinical governance
A term to describe a systematic approach to maintaining and improving the quality of patient care within a health system.

Closing the Gap
The Council of Australian Governments’ Closing the Gap initiatives are designed to close the life expectancy gap between Aboriginal and non-Aboriginal Australians within a generation.

Com Packs Program
Facilitates safe and early discharge of eligible patients from hospital by providing access to a short-term package of care designed to help them gain independence and prevent their re-admission to hospital.

Communicable disease
Illnesses caused by micro-organisms and transmitted from an infected person or animal to another person or animal.

CORE values
The values that underpin all NSW Health activity: Collaboration, Openness, Respect and Empowerment.

Dementia
A general and worsening loss of brain power such as memory, understanding and reasoning.

Diabetes
Refers to a group of syndromes caused by a malfunction in the production and release of insulin by the pancreas, leading to a disturbance in blood glucose levels. Type 1 diabetes is characterised by the abrupt onset of symptoms, usually during childhood, and inadequate production of insulin, requiring regular injections to regulate insulin levels. Type 2 diabetes is characterised by gradual onset commonly between 50 and 60 years old, and is usually able to be regulated through dietary control.

e-learning
Education and training undertaken in electronic media, especially over the internet.

Elective surgery
There are several categories of elective surgery.

• Category 1: Admission within 30 days desirable for a condition that has the potential to deteriorate quickly to the point that it may become an emergency.
• Category 2: Admission within 90 days desirable for a condition which is not likely to deteriorate quickly or become an emergency.
• Category 3: Admission within 365 days acceptable for a condition which is unlikely to deteriorate quickly and which has little potential to become an emergency.
• Category 4: Patients who are either clinically not yet ready for admission (staged) and those who have deferred admission for personal reasons (deferred).

Emergency Treatment Performance (ETP) Target
Aims to ensure that 81 per cent of patients move through emergency departments within four hours by the year 2019.

eMR – Electronic Medical Record
An online record that tracks and details a patient’s care during the time spent in hospital. It is a single database where patient details are entered once and then become accessible to all treating clinicians, with authorised access, anywhere in the hospital.

Enrolled nurse
An enrolled nurse is an associate to the registered nurse who demonstrates competence in the provision of patient-centred care as specified by the registering authority’s licence to practise, educational preparation and context of care.

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Executive Rounding
A process where executives are out in the building with staff and patients, talking with them directly about care and services provided in the organisation.

Go4Fun
NSW Health’s overweight and obesity treatment and information program for children above a healthy weight involving children aged 7-15 years and their parents. Go4Fun focuses on developing healthy eating habits, building self-confidence and getting children more active.

Getting on track In Time (Got-It)
A school-based early intervention program that supports children aged 5-8 years in their social and emotional development. The program is delivered by a specialist mental health team, in partnership with the Department of Education.

HealthCare Observer
The Bureau of Health Innovation’s interactive health data portal, where users can explore, discover and compare information about the performance of the NSW health care system.

HealtheNet
The clinical portal that gives clinicians secure and immediate access to recent patient medical histories from across NSW local health districts and My Health Record.

HealthOne
An integrated care initiative, where general practice and various community health services are made available in a single location to work together for comprehensive patient care.

Hepatitis A
An acute form of viral hepatitis transmitted by ingesting food or drink that is contaminated with faecal matter.

Hepatitis B
A blood-borne viral disease that can result in serious liver disease such as cirrhosis, liver failure and liver cancer. Hepatitis B is usually transmitted by parenteral means (such as injection of an illicit drug, exposure to blood or blood products), through sexual contact, or from mother to baby around the time of birth.

Hepatitis C
A blood-borne viral disease that can result in serious liver disease such as cirrhosis, liver failure and liver cancer. Hepatitis C is usually transmitted by parenteral means (such as injection of an illicit drug or exposure to blood or blood products), or from mother to baby around the time of birth.

Hospital in the Home
Delivers selected types of acute care to suitable patients at their home or clinic setting as an alternative to inpatient (hospital) care.

Integrated care
The provision of care and support that is based around the needs of the individual, providing the right care in the right place at the right time in the most effective and efficient manner.

Intensivist
A physician who is accredited by the relevant medical board, and provides special care for critically ill patients.

Junior Medical Officer
Generally a medical graduate with at least two years’ post-graduate experience, extending to a medical graduate working in a graduate training period of five to 10 years.

Key performance indicators
Indicators that measure agency effectiveness in achieving program objectives.

LikeMind
A service for adults with mental health concerns, as well as their families and carers. It brings together clinical and psychosocial services, including mental health, drug and alcohol, primary health and social services in collaboration with local health districts and non-government organisations to provide seamless person-centred care.

Local health districts
Organisations which managing public hospitals and provide health services to communities within a specific geographic area. Eight local health districts cover the Sydney metropolitan region, and seven cover rural and regional NSW.

Memorandum of Understanding
A written but non-contractual agreement between two or more agencies or other parties to take a certain course of action.

Multipurpose Services
A flexible service model for regional and rural communities, providing communities with access to a range of integrated health services such as acute care, subacute care, allied health, oral health, aged care, primary and community services.

Munch & Move
A community engagement and education program that aims to promote and encourage children’s healthy eating and physical activity, as well as reduce small screen recreation. Munch & Move provides early childhood educators with resources and support to assist them in implementing fun, play-based approaches that support healthy eating and physical activity habits in young children.

My Health Learning
Statewide learning management system for NSW Health staff, managed by the Health Education and Training Institute.

My Health Record
The national digital health record system, providing health care providers such as doctors and hospital staff access to a patient’s important health information from anywhere at any time.

National Disability Insurance Scheme (NDIS)
A national system of disability support focused on the individual needs and choices of people with disability, their families and their carers. Provides access to support services and funding support.

NSW Patient Survey Program
A NSW Health program of multiple surveys to ask people across the state about their recent experience with the public health care system, supporting improvement across the system and within individual care organisations.
Nurse practitioner
A registered nurse educated and authorised to function autonomously and collaboratively in an advanced and extended clinical role. The role includes assessment and management of clients using nursing knowledge and skills and may include the direct referral of patients to other health care professionals, prescribing medications and ordering diagnostic investigations.

Oncology
The study and treatment of cancer and tumours.

Palliative care
Care provided to achieve the best possible quality of life for patients with a progressive and far-advanced disease, with little or no prospect of cure.

Patient Reported Measures
A NSW Health program giving patients and their carers the opportunity to provide direct feedback about their treatment and its results, informing improvement across the NSW public health system.

Patient Transport Service
A transport service provided for patients who require clinical monitoring or supervision during transport, but do not require an urgent ambulance response.

Pathology
The study and diagnosis of disease through the examination of organs, tissues, cells and bodily fluids.

Pathways to Community Living Initiative (PCLI)
A coordinated statewide approach to supporting people with enduring and serious mental illness who have been in hospital for more than 12 months to, wherever possible, re-establish their lives in the community.

Performance framework
The NSW Health Performance Framework measures the performance expected of NSW health organisations to achieve required levels of health improvement, service delivery and financial performance.

Perinatal
The period shortly before and after birth. The term generally describes the period between the 20th week of gestation and one to four weeks after birth.

Pillars
The five pillar organisations in NSW Health provide expertise in the development of new models of care, quality and safety initiatives, training and development and performance reporting which helps local health districts and networks provide the best possible care. The pillar organisations are: Agency for Clinical Innovation, Bureau of Health Information, Cancer Institute NSW, Clinical Excellence Commission, Health Education and Training Institute.

Primary care
Provides the patient with a broad spectrum of care, both preventive and curative, over a period of time and coordinates all of the care the person receives.

Primary Health Networks
Primary Health Networks have been established with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes.

Radiation oncology (radiotherapy)
The study and discipline of treating malignant disease with radiation. The treatment is referred to as radiotherapy or radiation therapy.

Respecting the Difference
A unique Aboriginal cultural training package for NSW Health staff, incorporating an e-learning module and face-to-face training components.

Specialty Health Networks
Two specialist networks operate across NSW with a focus on children’s and paediatric services, and forensic mental health. A third network operates across the public health services provided by three Sydney facilities operated by St Vincent’s Health Australia.

Statewide Outreach Perinatal Service for Mental Health (SwOP-mh)
An initiative that provides statewide tertiary specialist perinatal and infant mental health consultation and treatment on an outreach basis, to build the capacity of the mental health workforce in rural and remote NSW.

Telehealth
The delivery of health services using different forms of communications technology, such as video conferencing, giving access to health care services to people in rural and remote areas.

Transfer of Care
Measures the percentage of patients arriving at hospital by ambulance whose care is transferred from ambulance staff to the emergency department staff within 30 minutes of arrival.

Triage
An essential function of emergency departments where many patients may present at the same time. Triage aims to ensure that patients are treated in order of their clinical priority and that their treatment is timely.

Unwarranted clinical variation
Where patients with similar diagnoses are treated differently when there is no clinical reason for this to happen.

Viral hepatitis
Inflammation of the liver caused by a virus.

Visiting Medical Officer
A medical practitioner in private practice who also provides medical services in a public hospital. VMOs are not hospital employees but are contracted by the local health district to provide specific medical services.

Whole Family Team (WFT)
Specialist in-home and community based interventions for children and families with complex mental health and drug and alcohol issues where there has been a substantiated risk of significant harm report about one or more children.

Young People’s Outreach Program (Y-POP)
Program aimed at people aged 16-24 who have mental health difficulties. It uses individually tailored support to reconnect clients with the community.