

Form 1: NSW Health AOD Treatment Service Declaration for RACGP-accredited services

For AOD treatment services operating within an organisation with RACGP-accreditation.

RACGP Standards are designed for general practice and do not directly accredit AOD treatment services. This declaration confirms that the applicant AOD service, within an organization with an RACGP-accredited practice, operates under the same governance, policies and procedures and meets key domains aligned to the National Quality Framework for AOD treatment services (NQF).

Service details

AOD Service Name		Trading Name (if different)	
Name of RACGP-accredited Practice		Accreditation Provider / Practice ID	
Primary Site Address		Contact Email / Phone	
Authorised Representative (name & role)		ABN	

Declaration of alignment to RACGP Standards and NQF

- Accreditation** – AOD service operates within an organization that holds current RACGP-accreditation and operates under that practice’s governance, policies and procedures; accreditation is maintained and reviewed.
- Organisational Governance** – Documented governance framework, defined roles and responsibilities, risk register, complaints management system, and emergency response plan.
- Clinical Governance** - Documented clinical risk management policies and procedures, including incident reporting, near-miss tracking, and adherence to evidence-based clinical guidelines.
- Planning & Engagement** - Systems for person-centred care planning, informed consent, interpreter access, and documented referral pathways to ensure continuity of care. Includes mechanisms for consumer participation and feedback integration.
- Collaboration & Partnerships** -Referral processes for external health and social services, documented clinical handover protocols, and monitoring of coordination effectiveness.
- Workforce, Development & Clinical** - Workforce capability framework, documented qualifications, ongoing professional development plans, supervision records, and staff wellbeing initiatives.
- Information Systems** - Secure electronic health record system with privacy safeguards, backup and continuity plans, and documented protocols for data collection, analysis, and reporting for quality improvement.
- Compliance (Legislative & Regulatory)** - Compliance with applicable laws, regulations and standards; monitoring and reporting.
- Continuous Improvement** - Continuous quality improvement; monitoring and evaluation; established quality assurance processes; learning from feedback and incidents.
- Health & Safety** - WHS risk assessments, emergency preparedness and drills, and documented maintenance of facilities and equipment to ensure client and staff safety.

By ticking each domain, the AOD treatment service declares that it is operating to the same standards, policies and procedures as the RACGP-accredited practice, and that these arrangements align with the National Quality Framework domains listed above. Documentation of alignment will be made available to NSW Health upon request.

Declaration

I declare that the information provided is true and correct, and that the AOD treatment service meets the domains above as part of its integration with a RACGP-accredited practice.

Authorised Representative Signature	Print Name & Role
Date	NSW Health Use Only: Received by / Date

Privacy and use: Information collected in this declaration will be used by NSW Health to determine eligibility for funding. False or misleading declarations may result in withdrawal or recovery of funding.