How do I collect a CHEMISTRY sample?

1. Sample Containers
   ✷ Use the two polyethylene screw capped chemistry bottles provided, one 1L and the other 250mL.

2. Sample Details
   ✷ Record on the label of both bottles:
     - Sample number
     - Point of collection
     - Date and time of sampling
     - Your name.
   ✷ Fill out the sample submission form.

3. Precautions for Taking the Sample
   ✷ Keep the bottles closed until the sample is to be taken.
   ✷ If collecting a microbiology sample as well, take the microbiology sample first (refer to "How do I collect a MICROBIOLOGY sample?").
   ✷ Remove the lid only long enough to collect the sample.

4. Collecting the Sample
   ✷ Flush the lines for 2–3 minutes before collecting the samples.
   ✷ Rinse the containers twice with the water to be collected before taking the samples.
   ✷ Fill the 1L bottle to the brim.
   ✷ Fill the 250mL bottle to the bottom of the neck, leaving some headspace. Do not fill this bottle to the brim.

5. Transporting Samples to the Laboratory
   ✷ Pack the samples into the insulated container provided together with the freezer bricks to keep samples cool during transportation to the laboratory.
   ✷ Seal the insulated container with tape and attach the copy of the address label to the cooler.
   ✷ Send/deliver the samples to NSW FASS as soon as possible.

URGENT WATER SAMPLES

Delivery Address
NSW Forensic & Analytical Science Service
480 Weeroona Road
Lidcombe NSW 2141
FRAGILE