



## Facilities Review

This is a checklist to help you look at the facilities that can influence young people's active travel. The checklist is designed to help identify problems (i.e. barriers to active travel) and opportunities (i.e. enablers for active travel), which will inform actions an organisation can consider as part of an Active Travel Action Plan.

It is important to remember that facilities should be reviewed both in terms of provision (i.e. are they provided, where and in what quantity?) and also for condition (i.e. the quality of provision - are they appropriate?). The outcomes of this review can identify what changes might be able to be made to make to improve facilities that support young people to walk and ride.

For those items that you believe are not applicable to your venue, select N/A. Otherwise, select YES or NO and provide some comments in the NOTES column. If the item cannot be answered with a YES or NO, just provide some comments in the NOTES column.

## Car parking

Yes      No      N/A      Notes

Is there potential for conflict between vehicles and pedestrians/bike riders?

*(Do they share the same entrance or do pedestrians and riders have to cross the path of vehicles)*

Is traffic movement clearly signed outside and within the grounds?

Does the parking and driving behaviour of venue users raise any issues of concern for safety?

*(Do they always give priority to the needs of pedestrians and bike riders)?*

Does the way young people access the venue from parked vehicles, both within and outside the grounds raise any safety concerns?

Is parking within and outside the grounds managed?

## Facilities for pedestrians

Yes

No

N/A

Notes

Is there any provision of crossing wardens?

*(If they are not currently provided do you believe they are needed? If yes, please state why)*

Are there adequate footpaths?

*(Do the footpaths connect with the venue entryway / are they wide enough to accommodate people walking and riding on them?)*

Do you think the footpaths are well maintained?

*(i.e. kept clear of mud / puddles; holes needing filling, adequate lighting)*

Do you think there is potential conflict between pedestrians and vehicles?

*(Do cars park on the footpaths?)*

## Bus Zones

Yes

No

N/A

Notes

Do young people wait for buses - if so, where and for how long?

In your opinion, is there anything that could be done to make young people's travel by bus safer?

Are there ramps, any special entrances or accommodations for young people with physical impairments?

## Bicycle and scooter facilities

Yes

No

N/A

Notes

Are there facilities at the venue for storing bicycles or scooter?

### Tips on providing end-of-trip facilities:

- + As a guide, try to be generous with the bicycle parking space, and allow for as many bicycles as possible. Try and provide 1 bicycle parking space to every 20 employees and 1 parking space to every 5 people
- + Locate bicycle parking where there is good active or passive surveillance (e.g. outside one or more shops, or near a front entrance)
- + Ideally bicycle parking will be in a secured facility, either within a building or as a standalone building (see image of bicycle parking cage below)
- + Look for opportunities to place bicycle racks (see image of bicycle parking hoops below) in sheltered areas of existing buildings
- + Consider providing dedicated facilities for skateboards and scooters (see image of parking for scooters and skateboards below)



Parking for scooters and skateboards



Bicycle parking hoops



Bicycle parking cages