

## New Online Vaccine Ordering System

- A new online vaccine ordering system will be introduced shortly which will improve efficiency for all users.
- Ordering by fax will be phased out, and may result in vaccine delivery delays.

### Services should now:

1. Check that all staff who need to order vaccines have internet and email access
2. Ensure there is a generic email account that all staff can use
3. Register for the online system by visiting <http://nsw.csldirect.com.au/preregister.asp> and:
  - entering your Vaccine Account Number (VAN)
  - clicking 'Submit'
  - reviewing and amending your details as required, including providing your generic email address
  - clicking 'Submit'.

Once you have registered, your log-in details (username and password) will be emailed to your generic email address before the system **goes live on 21 October 2013**. In the interim, please continue to use the fax order forms.

### Benefits of the new vaccine online ordering system:

- More efficient ordering process and improved service;
- Ability to view previous orders, update your contact details and receive notification emails including confirmation of your order and despatch details; and
- Links to useful immunisation information websites

### Please note:

- The standard approach of one routine vaccine order per month is preferred. Services that have limited vaccine storage space may need to consider purchasing additional vaccine fridge(s) to accommodate one delivery per month. Please contact your local Public Health Unit if one order per month may be a problem for your Service.

For more information, call your local Public Health Unit on **1300 066 055** or visit the NSW Health website [www.health.nsw.gov.au/immunisation](http://www.health.nsw.gov.au/immunisation).

Yours sincerely



Dr Vicky Sheppeard  
**Director, Communicable Diseases Branch**

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