Ordering vaccines

Immunisation Unit
Health Protection NSW
Ordering vaccines

- Login to the web based online vaccine ordering system at nsw.tollhealthcare.com using your practice login.
You will find the latest messages on the first page after login.

NSW Vaccine Centre
1300 656 132

Home >

Boostrix

Boostrix vaccine is now provided free to all pregnant women in their third trimester (preferably at 28 weeks gestation). To place your order, click on routine vaccines.

Data loggers

Providers are required to monitor vaccine fridges via a practice data logger and download the data weekly, so cold chain breaches can be appropriately assessed to reduce the potential for vaccine wastage. Bar fridges must not be used for vaccine storage.

No jab no pay

Commonwealth catch up vaccines for young persons 10-19 years of age are now available.

Influenza

Orders for 2016 influenza vaccine can now be placed however please do not place a second order until you have received the first order in your practice.

Distribution of influenza vaccine will commence after Easter.

NSW Resources

- NSW immunisation schedule
- Measles Alert Nov 2013
- NSW Health Immunisation website
- Immunisation Provider Kit
- "Save the Date" campaign website - Reminder Phone App
- Moving address? Contact your PHU on 1300 068 055.
- Infectious Diseases A-Z
- NSW Influenza page

Australian Government resources

- Australian Immunisation Handbook (10th edn)
- Immunise Australia
- Myths and realities

Adverse Event Reporting

- Reporting adverse events following immunisation

Cold Chain

- Strive for 5 (2nd ed) 2013 Registers
- Australian Childhood Immunisation Register (ACIR)
- National HPV Program Register
- AJHRA
Placing a vaccine order

The Customer Details page will appear.

To place an order click on “Place Order” and follow the steps.
Your recent orders appear so you can review your ordering history before placing an order. Click on the **Details** button to open the order or click on the **Place Order** button to continue.
Choose from routine, influenza or catch up vaccines

Total orders placed in the last three months: 1

<table>
<thead>
<tr>
<th>Purchase Order Number</th>
<th>Order Date</th>
<th>VAN</th>
<th>Delivery Name</th>
<th>Status</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>V-113218-218575</td>
<td>28/01/2016 8:55:44 AM</td>
<td>999999999/9999</td>
<td>Sample Practice</td>
<td>Approved</td>
<td>Details</td>
</tr>
</tbody>
</table>

Please aim for one routine vaccine order per practice per month.
The Select Products page shows the list of vaccines and patient eligibility for the vaccine. Enter the number of doses of each vaccine in your fridge(s) and the doses required.

**NSW Vaccine Centre**

1300 656 132

**Select Products**

<table>
<thead>
<tr>
<th>VACCINE</th>
<th>ELIGIBILITY</th>
<th>TOTAL DOSES ON HAND</th>
<th>DOSES REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boostrix</td>
<td>- Pregnant women in their third trimester (preferably from 28 weeks)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Missed dose for Year 7 students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gardasil</td>
<td>- Missed dose in School Vaccination Program only:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Year 7 students in 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Year 8 students who commenced the course in Year 7 in 2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HEP B</td>
<td>- Indications as for Hep B adult, but in a person &lt;20 years of age</td>
<td></td>
<td></td>
</tr>
<tr>
<td>paediatric</td>
<td>- Catch up of children &lt; 10 years of age</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>- NOT FOR OVERSEAS TRAVEL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Influenza ordering page – pick the age group you require vaccines for

Then enter the number of doses you require
### NSW Vaccine Centre

**Contact Information:**
- Place an order
- View your order history
- Amend Delivery Address
- View Contact Details
- User Guide
- Logout

**Logged in as:** 999999999999 Sample Practice

**Contact Information:**
To contact your Public Health Unit please call 1300 065 055.

**Last logged in:** Monday, 7 March 2016 9:55:33 AM

## Select Products

<table>
<thead>
<tr>
<th>Vaccine</th>
<th>Eligibility</th>
<th>Total Doses On Hand</th>
<th>Doses Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>dTPa-IPV</td>
<td>Commonwealth 10-19 year old catch up vaccination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>dTPa</td>
<td>Commonwealth 10-19 year old catch up vaccination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hepatitis B (paediatric)</td>
<td>Commonwealth 10-19 year old catch up vaccination</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 doses aged 10-19 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HB Vax II adult</td>
<td>Commonwealth 10-19 year old catch up vaccination</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 doses aged 11-15 years only</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IPV</td>
<td>Commonwealth 10-19 year old catch up vaccination</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MMR</td>
<td>Commonwealth 10-19 year old catch up vaccination</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Complete your order and click on the **Add to Cart**

If you have ordered more doses than the maximum you will be presented with a check box that displays the maximum doses for that vaccine. Clicking on **OK** will allow you to change the doses in the order to the maximum or a lower quantity.
If you place 0 in the doses required column, the system will automatically round it up to 1.

If you do not need the vaccine, keep the whole line blank. It can be removed on the next page.
The View Order page appears and allows you to review the vaccines and doses that will be ordered. To change required doses, update the number and click on the Update Order button. To add additional vaccines, click on the Add Products button, enter the required doses against the additional vaccine and click on the View Order button.

Once you are satisfied with the order, click on the Complete Order button (providers without an Australian Health Practitioner Regulation Agency (AHPRA) number will be taken to the Confirm Order page).
Providers with an AHPRA number will be taken to the Authorised Practice Provider Declaration page. Please answer the questions accurately by selecting Yes or No for each question. Enter the authorised practice provider name and AHPRA number and click Continue.
Please review the contact information, your vaccine order and enter any notes that you would like to make visible to the NSW Vaccine Centre. If you would like to make a change to the order, click on the Edit Products button, otherwise click on Submit to complete.
Once the order has been confirmed the following page is shown. You will also receive an order confirmation email.
Amending the delivery address

- Changing anything on the “Amend the delivery address” page will place a stop on the account.
- If you move, 24 hours of data logging is required before you can place another order.
- It is suggested that a generic email is used instead of a personal email address.