Receiving a vaccine delivery

Immunisation Unit
Health Protection NSW
Receiving a delivery

In metropolitan areas:
Refrigerated transport

In rural areas:
Coolers with ice-bricks in non-refrigerated transport
Receiving a delivery

1. Check the heat and cold monitors (Slides 4 & 5)

2. Check the refrigerator temperature is between +2°C and +8°C before adding new stock

3. For refrigerated transport, place in fridge immediately as the vaccines are not packed with ice/gel packs

4. Rotate the stock (Slide 6)

5. Check that the delivery received matches the order placed
Checking the delivery (heat)

Immediately upon opening the vaccine delivery, check the heat monitor

If the heat monitor has been activated, contact the State Vaccine Centre on 1300 656 132 immediately. Place the vaccines in the fridge until advice provided.

Satisfactory for Use

Satisfactory for Use

Satisfactory for Use

Do Not Use

(centre will continue to darken, even beyond this point, until it becomes black).
Checking the delivery (cold)

Immediately upon opening the vaccine delivery, check the cold monitor.

If the cold monitor has been activated (i.e. has turned purple), contact the State Vaccine Centre on 1300 656 132 immediately. Place the vaccines in the fridge until advice provided.
Stocking the fridge

- Document the new delivery of vaccines (and time) on the fridge monitoring chart so all staff are aware.

- Ensure stock is rotated in the fridge. i.e. old stock is moved to the front and used first and new stock is placed behind.

- Keep the vaccines in the original packaging. DO NOT EXPOSE TO LIGHT.

- Reset min/max thermometer once fridge is within +2°C to +8°C.