

### Accessing Advance Care Planning information in My Health Record

A patient's Advance Care Planning documents help inform health professionals about the patient's future healthcare wishes. My Health Record allows consumers to upload both Advanced Care Planning (ACP) documents (which may include a formalised Advance Care Directive) and the Advance Care Document Custodian (the name of the person who holds a copy of an Advance Care Planning document).

### Accessing an Advance Care Planning Document

1. From either the landing page (Patient Summary) or the My Health record tab, locate the document tree
2. Navigate to the **Advanced Care Planning Document** folder and select the most recent document from the list
3. Click the **Attachment** link on the page to open the Advanced Care Directive\* document created/added by the consumer.

100206633182 EUID **HOGAN Audrey** Female / 23 Aug 1992 ( 26 years )

My Health Record

**Advance Care Planning Document**  
20 Jun 2019

AUDREY I HOGAN DoB 23 Aug 1992 (26y\*) SEX Female IHI 8003 6081 6677 7995

**Advance Care Planning document(s)**

Author: AUDREY I HOGAN (Self)

**Advance Care Information Section**

Field	Value
Date advance care planning document was written	17 Jun 2019
Author of the advance care planning document	Audrey Hogan TEST PATIENT
Contact number for the author of the advance care planning document	tel:0427704770477
Attached PDF	<a href="#">Attachment</a>

**Administrative Observations**

No administrative observations.

Patient Name: AUDREY I HOGAN

NSW Health Advance Care Directive (ACD)

\*The document may not be a formal Advance Care Directive as seen in this example. The patient may have uploaded an 'informal' Advance Care Plan.

\*Advance Care Directive (example)

**SECTION 1 YOUR DETAILS AND YOUR PERSON RESPONSIBLE**

Family name: Hogan  
 Given names: Audrey Joy  
 Date of birth: 23.8.1992  
 Address: 10 Gus-Taf Dr  
 Avalon Beach, NSW 2107

I have been provided with and read the 'Making an Advance Care Directive' information booklet. Please tick if yes

I have legally appointed one or more people as my Enduring Guardian/s and they are aware of this Advance Care Directive. Please tick if yes

ENDURING GUARDIAN 1 Name: Joan Hogan  
 ENDURING GUARDIAN 2

### Accessing the Advance Care Document Custodian Record

An Advance Care Document Custodian Record includes the name and contact details of any person who may hold a copy of the consumer's advance care planning document.

1. From either the landing page (Patient Summary) or the My Health record tab, locate the document tree
2. Navigate to the Advance Care Document Custodian folder and select the available document
3. The Advance Care Document Custodian page will open and display the information added by the consumer.

100206633182 EUID HOGAN Audrey Female / 23 Aug 1992 ( 26 years )

My Health Record

Showing All  
Group By Category Sort By Date

My Health Record

- Access Controls (2)
- Medicare Information (1)
- Shared Health Summary (3)
- Discharge Summary (7)
- Event Summary (1)
- Specialist Letter (3)
- Diagnostic Imaging (1)
- Medications (2)
- Pathology (1)
- Personal Health Summary (1)
- Emergency Contacts (1)
- Advance Care Document Custodian (19-Jul-2019 Advance Care Doc)
- Advance Care Planning Document (1)

Advance Care Document Custodian

Advance Care Document Custodian Record  
19 Jul 2019  
(26y\*) SEX Female IHI 8003 6081 6677 7995

START OF DOCUMENT

Author AUDREY I HOGAN

ACD Custodian Entries

Custodian Type	Person
Name	Mr Hayden Brown
Address	<ul style="list-style-type: none"><li>Business: Zenith Centre 821 Pacific Highway Chatswood Sydney NSW 2067 Australia</li></ul>
Contact Details	<ul style="list-style-type: none"><li>Email (Personal): <a href="mailto:test@email.com">test@email.com</a></li><li>Phone (Personal): 02000000001</li><li>Mobile (Business): 04000000001</li><li>Email (Personal): <a href="mailto:testing@email.com">testing@email.com</a></li></ul>

Custodian details (example)

For additional guidance material on Advance Care Planning information in My Health Record from NSW Health, please visit here: <https://www.health.nsw.gov.au/patients/acp/pages/default.aspx>

Additional information can be found at the: [Integrated Care Hub](#)