

Application for Authority to Supply Therapeutic Substances by Wholesale for Veterinary Use



Information for Applicants:

- Within 5 business days of receipt of your application, you will be contacted about completing a Drugs and Poisons Control Procedure (DPCP), which provides details of activities and procedures to be undertaken by the applicant in the storage and sale of scheduled products.
- Eligible applications are generally processed within 30 business days of receiving all required information, including an acceptable DPCP.

1. DETAILS OF APPLICANT OR OFFICER OF APPLICANT BUSINESS

Name: _____

Position: _____

Company name: _____

Trading as: _____

ABN/ACN: _____

Address: _____ Suburb: _____

Town: _____ Postcode: _____

Phone: _____ Fax: _____

Email: _____

2. DETAILS OF PREMISES TO BE USED FOR SUPPLY OF SUBSTANCES

Name: _____

Address: _____ Suburb: _____

Town: _____ Postcode: _____

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3. DOCUMENTS TO BE INCLUDED WITH THIS APPLICATION

- A. A full company extract (certificate of incorporation) obtained from the Australian Securities and Investment Commission (ASIC) is required that shows the following:
- the address of the registered office of the corporation; and
 - the full name, date and place of birth, residential address and position of:
 - each current director of the corporation,
 - the principal executive officer of the corporation,
 - the secretary or, if there is more than one, each secretary of the corporation

- B. National Criminal Record Check (NCRC) in the form of a National Police Certificate (NPC) for each person who is an applicant or each officer of the organisation (as defined under the Corporations Act 2001) applying for this licence.

An NPC issued within the last three years together with a declaration signed by the person stating that they have not been charged or convicted of any offences since the date of NPC. An NCRC can be obtained through:

- Australian Criminal Intelligence Commission if you do more than 500 checks per three years (www.acic.gov.au), or
- NSW Police if you do more than 150 checks per annum, or
- Any other accredited agencies or private brokers

Individuals can also apply through NSW Police, other state police services or the Australian Federal Police for an NPC.

- C. Details of the therapeutic substances to be supplied

In submitting this form, I affirm that the information I have supplied is, to the best of my knowledge, true and accurate.

Yes

No

The required supporting documentation has been attached.

Yes

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4. APPLICANT'S SIGNATURE

Signature: _____ **Print and Sign** _____ Date: _____ (dd/mm/yyyy)

For assistance, contact the Pharmaceutical Services Unit using the email below.

Completed forms may be submitted by email, fax or post.

Email: MOH-PharmaceuticalLicensing@health.nsw.gov.au

Fax: (02) 9424 5860

Postal address:

Director Pharmaceutical Operations
Pharmaceutical Services Unit
Legal and Regulatory Services Branch
NSW Ministry of Health
Locked Mail Bag 2030
St Leonards NSW 1590