
COMBINED DELEGATIONS MANUAL

Secretary Delegations Amendment 105(04/04/25)

Amendment to five Secretary delegations in the Combined Delegations Manual to update the title of the Deputy Secretary Financial and Corporate Services and Chief Financial Officer.

Amendment to delegation F35 to enable delegates to operate banking accounts in accordance with the *Government Sector Finance Act (NSW) 2018* and any requirements contained in any Treasurer's Directions.

Replaced delegations
F14, F15, F16, F34 and F35

Manuals are available on the Internet at

<http://www.health.nsw.gov.au/policies/manuals/Pages/default.aspx>

If you require details of a past amendment, please email MOH-CGRM@health.nsw.gov.au

FINANCE & EXPENDITURE

CONTRACTS FOR SALE/HIRE OF GOODS, PLANT etc.

Delegation No: F14

Delegator: Secretary as Health Administration Corporation

Source: Sections 13(3) and 21 Health Administration Act 1982

Part 1: Power/Function Delegated

Execute and accept documents relating to the sale or letting out on hire of any goods, plant, machinery or material (excluding real property dealings), acquired by the Corporation under the Health Administration Act 1982 or any other Act.

Part 2: Delegates

*DEPUTY SECRETARY FINANCIAL AND CORPORATE SERVICES AND CHIEF FINANCIAL OFFICER
CHIEF PROCUREMENT OFFICER
EXECUTIVE DIRECTOR STRATEGIC REFORM AND PLANNING*

Part 3: Conditions

Confined to the execution of documents and does not authorise approval of the sale or letting out on hire, which has not been delegated by the Health Administration Corporation.

Part 4: Notes

Nil

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 Old ref A2

FINANCE & EXPENDITURE

DISPOSAL OF SURPLUS OR UNSERVICEABLE GOODS (INCLUDING DONATIONS OR GIFTS OF GOVERNMENT PROPERTY)

Delegation No: F15

Delegator: Secretary

Source: NSW Health Procurement (Goods and Services) Policy Directive PD2024_027
Section 21 Health Administration Act 1982

Part 1: Power/Function Delegated:

Disposal of surplus or unserviceable goods (including motor vehicles), to the value specified in Part 2 of this Delegation (for donations or gifts of government property – see Condition 3)

Part 2: Delegates

DEPUTY SECRETARY FINANCIAL AND CORPORATE SERVICES AND CHIEF FINANCIAL OFFICER	\$5,000,000
EXECUTIVE DIRECTOR SYSTEM FINANCIAL PERFORMANCE AND DEPUTY CHIEF FINANCIAL OFFICER	\$100,000
CHIEF PROCUREMENT OFFICER	\$100,000
DIRECTOR FINANCIAL ACCOUNTING	\$10,000
DIRECTOR HEALTH PROFESSIONAL COUNCILS AUTHORITY	\$10,000
CHIEF EXECUTIVE AMBULANCE SERVICE OF NSW	\$5,000,000

Part 3: Conditions

- Compliance with:
 - NSW Health Procurement (Goods and Services) Policy Directive PD2024_027) as issued from time to time; and
 - Motor Vehicle Acquisition and Management Practices Guideline (GL2011_010).
- Ministry Branches must also notify the Financial Controller of the disposal decision for goods with a fair value over \$10,000 for financial reporting purposes.
- If disposal of property by way of a donation or gift of the property to a third party is proposed, section 5.6 of the Government Sector Finance Act must be complied with. Donations or gifts of government property, where the asset has a fair value of \$500 or more, will generally require authorisation from the Treasurer prior to donation or gifting. The Financial Reporting team (MOH-HealthFinReporting@health.nsw.gov.au) will facilitate the approval process once approval is provided by delegates.

Part 4: Notes

Nil

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Merges A48 and A264

FINANCE & EXPENDITURE

TRANSFER OF ASSETS TO LOCAL HEALTH DISTRICTS AND STATUTORY HEALTH CORPORATIONS

Delegation No: F16

Delegator: Secretary

Source: NSW Health Procurement (Goods and Services) Policy Directive PD2024_027
Section 21 Health Administration Act 1982

Part 1: Power/Function Delegated

Transfer (at a value determined by the delegate) of stores, furniture, equipment (including motor vehicles) from the Ministry to Local Health Districts and Statutory Health Corporations.

Part 2: Delegates

*DEPUTY SECRETARY FINANCIAL AND CORPORATE SERVICES AND CHIEF FINANCIAL OFFICER
EXECUTIVE DIRECTOR SYSTEM FINANCIAL PERFORMANCE AND DEPUTY CHIEF FINANCIAL
OFFICER*

Part 3: Conditions

Nil

Part 4: Notes

Nil

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FINANCE & EXPENDITURE

ENTERING INTO FINANCIAL ARRANGEMENTS UNDER THE GOVERNMENT SECTOR FINANCE ACT

Delegation No: F34

Delegator: Secretary

Source: Section 6.22(3) Government Sector Finance Act 2018
Section 9.11 Government Sector Finance Act 2018

Part 1: Power/Function Delegated:

Enter into the following types of financial arrangement for and on behalf of a NSW Health entity, where authorised under the Government Sector Finance Act:

- a) a borrowing,
- b) an investment,
- c) a derivative arrangement.

Part 2: Delegates:

*DEPUTY SECRETARY FINANCIAL AND CORPORATE SERVICES AND CHIEF FINANCIAL OFFICER
EXECUTIVE DIRECTOR SYSTEM FINANCIAL PERFORMANCE AND DEPUTY CHIEF FINANCIAL OFFICER
EXECUTIVE DIRECTOR EXTERNAL REPORTING AND FINANCIAL COMPLIANCE AND DEPUTY CHIEF FINANCIAL OFFICER
EXECUTIVE DIRECTOR PLANNING AND ANALYTICS*

Part 3: Conditions

1. Compliance with such policies or directions that may be issued from time to time by the Treasurer or NSW Treasury.

Part 4: Notes

1. "NSW Health entity" is defined in s2.3 of the Government Sector Finance Act, and includes local health districts, speciality health networks, Pillar organisations (including Cancer Institute) and the Health Administration Corporation.
2. A delegate can enter into a financial arrangement only if:
 - (a) the arrangement for the agency is authorised, and
 - (b) the terms and conditions of the authorisation are complied with (s6.22(1) of Government Sector Finance Act)
3. A financial arrangement is authorised only if:
 - (a) the arrangement is authorised or permitted by a provision of the Act, the Government Sector Finance Regulation 2018 or the Treasurer's directions, or
 - (b) the Treasurer has given a written approval (known as a "financial arrangement approval") to:
 - (i) enter into the financial arrangement, or
 - (ii) enter into financial arrangements of the same kind as the financial arrangement. (s6.22(2) of the Government Sector Finance Act)
4. This delegation only permits a delegate to enter into the types of financial arrangements listed in Part 1. It does not apply to any other type of financial arrangement listed in section 6.22 of the GSF Act.

FINANCE & EXPENDITURE

OPERATING BANKING ACCOUNTS AND TRANSACTIONAL BANKING SERVICES

Delegation No: F35

Delegator: Secretary

Source: Section 6.19 Government Sector Finance Act 2018
Section 21 Health Administration Act 1982

Part 1: Power/Function Delegated

Open, close or operate banking accounts for a Health agency and to enter into any other transactional banking services (including execution of any ancillary documents) with a provider of financial services in accordance with the *Government Sector Finance Act (NSW) 2018*.

Part 2: Delegates

*DEPUTY SECRETARY FINANCIAL AND CORPORATE SERVICES AND CHIEF FINANCIAL OFFICER
EXECUTIVE DIRECTOR SYSTEM FINANCIAL PERFORMANCE AND DEPUTY CHIEF FINANCIAL OFFICER*

EXECUTIVE DIRECTOR EXTERNAL REPORTING AND FINANCIAL COMPLIANCE AND DEPUTY CHIEF FINANCIAL OFFICER

EXECUTIVE DIRECTOR PLANNING AND ANALYTICS

Part 3: Conditions

Compliance with the *Government Sector Finance Act (NSW) 2018* and any requirements contained in any Treasurer's Directions or other directives issued by NSW Treasury.

Part 4: Notes

1. Delegation is made by the Secretary for any GSF Agency for which the Secretary is the accountable authority identified in Section 2.7 of the *Government Sector Finance Act (NSW) 2018*

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