

Appendix 3. PHU checklist

PHU Murray Valley Encephalitis Checklist

Patient ID number: _____

Contact the patient's doctor to:

- Obtain patient's history
- Confirm results of relevant pathology tests or recommend that the tests be done
- Inform the doctor you will have to contact patient or care-giver

Contact the patient (or care giver) to:

- Confirm onset date and symptoms of the illness
- Confirm inter- or intra-state or overseas travel history
- Identify location/s of patient during exposure period (5-28 days prior to onset of symptoms)
- Complete *MVEV infection Case Investigation Form*
- Provide with *MVE Factsheet*
- Identify known co-exposed who may have similar exposures and obtain contact details
- Contact patient's co-exposed to determine current symptoms and recommend testing if necessary
- Provide co-exposed with *MVE Factsheet*

Contact laboratory to:

- Obtain any outstanding results

If exposed locally:

Contact local Environmental Health Authority (vector control team) to:

- Inform them of case details and exposure information
- Work collaboratively to direct environmental management and vector control activities

If exposed interstate:

Contact the communicable disease control branch in that jurisdiction:

- Inform them of case details and exposure information to enable them to undertake follow-up, communications, environmental management and vector control

Other issues:

- Assess information against case definition to confirm case
- Enter case data onto notifiable diseases database
- Report details of case and action plan to state/territory CDB
- Initiate active case finding
- Consider alerting local doctors, EDs, laboratories
- Consider local media release