COMPLIANCE CHECKLIST, GLOSSARY AND INDEX

COMPLIANCE CHECKLIST

NSW annual reporting legislation requires all departments and statutory bodies to present to Parliament an annual report containing financial and non-financial information on their operational activities. Reporting requirements for specific public entities are contained in the legislation *Annual Reports (Departments) Act 1985*, *Annual Reports (Departments) Regulation 2015*, *Annual Reports (Statutory Bodies) Act 1984* and *Annual Reports (Statutory Bodies) Regulation 2015*.

NSW Health's reporting obligations and disclosure requirements are met in this annual report at:

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GLOSSARY

Activity Based Funding

Activity Based Funding is a management tool which helps plan and assess performance and clinical needs as part of the new approach to the funding, purchasing and performance of health services.. Activity Based Funding helps make public health funding more effective because health service management can allocate their share of available state and Commonwealth funding based on real levels of patient care. The Activity Based Funding tool allows public health planners, administrators, consumers and clinicians to see how and where taxpayer funding is being allocated.

Acute care

Short-term medical treatment, usually in a hospital, for patients with an acute illness or injury, or recovering from surgery. Acute illness/injury is one that is severe in its effect or approaching crisis point, for example acute appendicitis.

Antenatal

The period before birth.

Cardiovascular disease

Diseases of the heart and blood vessels.

Cervical cancer

A cancer of the cervix, often caused by human papillomavirus, which is a sexually transmissible infection.

Chemotherapy

The treatment of disease by chemical agents, for example the use of drugs to destroy cancer cells.

Chronic disease

The term applied to a diverse group of diseases, such as heart disease, cancer and arthritis that tend to be long-lasting and persistent in their symptoms or development. Although these features also apply to some communicable diseases (infections), the general term chronic diseases is usually confined to non-communicable diseases.

Chronic obstructive pulmonary disease

Collective term for a number of chronic lung conditions that tend to deteriorate, most commonly emphysema, chronic bronchitis and chronic asthma.

Clinical governance

A term to describe a systematic approach to maintaining and improving the quality of patient care within a health system.

Closing the Gap

The Council of Australian Governments' Closing the Gap initiatives are designed to close the life expectancy gap between Aboriginal and non-Aboriginal Australians within a generation.

Community Health and Outpatient Care program

A state-wide service delivery program designed to improve access to clinical information across all sectors of local health districts and affiliated health networks, leading to better informed and coordinated patient care.

Comorbidity

The presence of one or more disorders (or diseases) in addition to a primary disease or disorder.

ComPacks Program

Facilitates safe and early discharge of eligible patients from hospital by providing access to a short-term package of care designed to help them gain independ ence and prevent their re-admission to hospital.

Computed Tomography (CT) scanning

An imaging method that uses computer processing to generate an image of tissue density as though 'sliced' through the body. The images are spaced at 5 to 10 mm intervals allowing an anatomical cross-section of the body to be constructed.

Communicable disease

Illnesses caused by micro-organisms and transmitted from an infected person or animal to another person or animal.

CORE values

The values that underpin all NSW Health activity: Collaboration, Openness, Respect and Empowerment.

Dementia

A general and worsening loss of brain power such as memory, understanding and reasoning.

Diabetes

Refers to a group of syndromes caused by a malfunction in the production and release of insulin by the pancreas leading to a disturbance in blood glucose levels. Type 1 diabetes is characterised by the abrupt onset of symptoms, usually during childhood, and inadequate production of insulin requiring regular injections to regulate insulin levels. Type 2 diabetes is characterised by gradual onset commonly between 50 and 60 years old; and is usually able to be regulated through dietary control.

Did Not Wait (DNW) rate

A measure of the proportion of patients attending emergency departments who did not wait to be attended by a health care professional.

e-health

Application of internet and other technologies in health care to improve the access, efficiency, effectiveness and quality of clinical and business processes utilised by health care organisations, practitioners, patients and consumers.

e-learning

Education and training undertaken in electronic media, especially over the internet.

Emergency Treatment Performance (ETP) Target

Aims to ensure that 81 per cent of patients move through emergency departments within four hours by the year 2019

eMR – Electronic Medical Record

An online record that tracks and details a patient's care during the time spent in hospital. It is a single database where patient details are entered once and then become accessible to all treating clinicians, with authorised access, anywhere in the hospital.

Enrolled nurse

An enrolled nurse is an associate to the registered nurse who demonstrates competence in the provision of patient-centred care as specified by the registering authority's licence to practise, educational preparation and context of care.

Essentials of Care program

Engages teams across the NSW Health system to improve patient experiences and outcomes as well as facilitate responsive, empathic and focused nursing practice.

Go4Fun

NSW Health's overweight and obesity treatment and information program for children above a healthy weight involving children aged 7–13 years and their parents. Go4Fun focuses on developing healthy eating habits, building self-confidence and getting children more active.

HealthCare Observer

The Bureau of Health Innovation's interactive health data portal, where users can explore, discover and compare information about the performance of the NSW health care system.

HealtheNet

The clinical portal that gives clinicians secure and immediate access to recent patient medical histories from across NSW local health districts and My Health Record.

HealthOne

An integrated care initiative, where general practice and various community health services are made available in a single location to work together for comprehensive patient care.

Hepatitis A

An acute form of viral hepatitis transmitted by ingesting food or drink that is contaminated with faecal matter.

Hepatitis B

A blood-borne viral disease that can result in serious liver disease such as cirrhosis, liver failure and liver cancer. Hepatitis B is usually transmitted by parenteral means (such as injection of an illicit drug, exposure to blood or blood products), through sexual contact, or from mother to baby around the time of birth.

Hepatitis C

A blood-borne viral disease that can result in serious liver disease such as cirrhosis, liver failure and liver cancer. Hepatitis C is usually transmitted by parenteral means (such as injection of an illicit drug or exposure to blood or blood products), or from mother to baby around the time of birth.

Hospital in the Home

Delivers selected types of acute care to suitable patients at their home or clinic setting as an alternative to inpatient (hospital) care.

Integrated care

The provision of care and support that is based around the needs of the individual, providing the right care in the right place at the right time in the most effective and efficient manner.

Junior Medical Officer

Generally a medical graduate with at least two years post-graduate experience, extending to a medical graduate working in a graduate training period of five to 10 years.

Key performance indicators

Indicators that measure agency effectiveness in achieving program objectives.

LikeMind

A service for adults with mental health concerns, as well as their families and carers. It brings together clinical and psychosocial services, including mental health, drug and alcohol, primary health and social services in collaboration with local health districts and non-government organisations to provide seamless person-centred care.

Local health districts

Organisations which managing public hospitals and provide health services to communities within a specific geographic area. Eight local health districts cover the Sydney metropolitan region, and seven cover rural and regional NSW.

Magnetic Resonance Imaging (MRI)

A non-invasive nuclear medicine technology that uses strong magnetic fields and radio frequency pulses to generate sectional images of the body. The image gives information about the chemical makeup of the tissues, allowing, for example, normal and cancerous tissues to be distinguished.

Memorandum of Understanding

A written but non-contractual agreement between two or more agencies or other parties to take a certain course of action.

Multipurpose Services

A flexible service model for regional and rural communities, providing communities with access to a range of integrated health services such as acute care, subacute care, allied health, oral health, aged care, primary and community services.

Munch & Move

A community engagement and education program that aims to promote and encourage children's healthy eating and physical activity, as well as reduce small screen recreation. Munch & Move provides early childhood educators with resources and support to assist them in implementing fun, play-based approaches that support healthy eating and physical activity habits in young children.

My Health Learning

State-wide learning management system for NSW Health staff, managed by the Health Education and Training Institute.

My Health Record

The national digital health record system, providing health care providers such as doctors and hospital staff access to a patient's important health information health from anywhere at any time

National Disability Insurance Scheme

A national system of disability support focused on the individual needs and choices of people with disability, their families and their carers. Provides access to support services and funding support.

NSW Patient Survey Program

A NSW Health program of multiple surveys to ask people across the state about their recent experience with the public health care system, supporting improvement across the system and within individual care organisations.

Nurse practitioner

A registered nurse educated and authorised to function autonomously and collaboratively in an advanced and extended clinical role. The role includes assessment and management of clients using nursing knowledge and skills and may include the direct referral of patients to other health care professionals, prescribing medications and ordering diagnostic investigations.

Oncology

The study and treatment of cancer and tumours.

Palliative care

Care provided to achieve the best possible quality of life for patients with a progressive and far-advanced disease, with little or no prospect of cure.

Patient Reported Measures

A NSW Health program giving patients and their carers the opportunity to provide direct feedback about their treatment and its results, informing improvement across the NSW public health system.

Patient Transport Service

A transport service provided for patients who require clinical monitoring or supervision during transport, but do not require an urgent ambulance response.

Pathology

The study and diagnosis of disease through the examination of organs, tissues, cells and bodily fluids.

Performance framework

The NSW Health Performance Framework measures the performance expected of NSW health organisations to achieve required levels of health improvement, service delivery and financial performance.

Perinatal

The period shortly before and after birth. The term generally describes the period between the 20th week of gestation and one to four weeks after birth.

Pillars

The five pillar organisations in NSW Health provide expertise in the development of new models of care, quality and safety initiatives, training and development and performance reporting which helps local health districts and networks provide the best possible care. The pillar organisations are: Agency for Clinical Innovation, Bureau of Health Information, Cancer Institute NSW, Clinical Excellence Commission, Health Education and Training Institute.

Primary care

Provides the patient with a broad spectrum of care, both preventive and curative, over a period of time and coordinates all of the care the person receives.

Primary Health Networks

Primary Health Networks have been established with the key objectives of increasing the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes.

Radiation oncology (radiotherapy)

The study and discipline of treating malignant disease with radiation. The treatment is referred to as radiotherapy or radiation therapy.

Respecting the Difference

A unique Aboriginal cultural training package for NSW Health staff, incorporating an e-learning module and face-to-face training components.

Specialty Health Networks

Two specialist networks operate across NSW with a focus on children's and paediatric services, and forensic mental health. A third network operates across the public health services provided by three Sydney facilities operated by St Vincent's Health.

Telehealth

The delivery of health services using different forms of communications technology, such as video conferencing, giving access to health care services to people in rural and remote areas.

Transfer of Care

Measures the percentage of patients arriving at hospital by ambulance whose care is transferred from ambulance staff to the emergency department staff within 30 minutes of arrival.

Triage

An essential function of emergency departments where many patients may present at the same time. Triage aims to ensure that patients are treated in order of their clinical priority and that their treatment is timely.

Unwarranted clinical variation

Where patients with similar diagnoses are treated differently when there is no clinical reason for this to happen.

Viral hepatitis

Inflammation of the liver caused by a virus.

Visiting Medical Officer

A medical practitioner in private practice who also provides medical services in a public hospital. VMOs are not hospital employees but are contracted by the local health district to provide specific medical services.

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