

Authority for academic progress to be shared between Charles Sturt University and your Employer

Information for Trainees

The *Privacy and Personal Information Protection Act 1998* prevents Charles Sturt University (CSU) from disclosing your personal information to any other person or organisation without your permission.

As you are aware, as a Trainee in the Aboriginal Mental Health Worker Training Program, your ongoing employment is dependent on both the satisfactory completion of CSU's course requirements as well as satisfactory workplace performance.

Therefore as a condition of your employment, NSW Health requires you to sign this Authority that will allow your academic progress to be shared between CSU and your Line Manager.

Sharing of your academic progress allows your Line Manager to identify early on if you are experiencing difficulties with your University study. This early identification enables your Line Manager to act quickly in consultation with you, other relevant mental health service staff and the University to resolve any issues before it has a detrimental effect on your employment.

Steps for submission:

1. Send the completed form to Director, Djirruwang Program at CSU (details below).
2. Send a copy to the State-wide Coordinator for the Aboriginal Mental Health Workforce Program who will retain a copy of all consent forms for administrative purposes (details below).
3. Retain a copy of the form for your records.
4. If your Line Manager changes, a new Authority will need to be submitted, following steps 1 to 3 above.

Information for Line Managers

The contact person at CSU for you to speak to regarding Trainee's academic progress is Director, Djirruwang Program and contact details are:

Director, Djirruwang Program
School of Nursing, Midwifery & Indigenous Health
Charles Sturt University
Wagga Wagga Campus, NSW
Tel: 02 6933 2405
Fax: 02 6933 2865
Email: Djirruwang@csu.edu.au

If you have any further questions in relation to this consent form, please contact:

Tom Brideson
State-wide Coordinator
NSW Aboriginal Mental Health Workforce Program
Bloomfield Hospital
Orange NSW 2800
Tel: 02 6369 8891
Fax: 02 6361 3512
M: 0418 674 877
Email: Thomas.Brideson@health.nsw.gov.au