



**Indigenous Tutorial Assistance Scheme (ITAS)  
Student Application form (201404)**

**Student receipt of submission of ITAS Application**

Student Name:			
Student Number:			
Course:			
Year of Study		Session of Study:	
Date submitted:			
Name of person submitted to:			
Method of submission:	<input type="checkbox"/> In person	<input type="checkbox"/> Emailed	<input type="checkbox"/> Posted

Student Signature:	
CSU Staff Member signature:	
Actions taken	<input type="checkbox"/> Submitted to ITAS coordinator <input type="checkbox"/> Recorded to TRIM

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Student Number:			
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Year of Study		Session of Study:	
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Method of submission:	<input type="checkbox"/> In person	<input type="checkbox"/> Emailed	<input type="checkbox"/> Posted

Student Signature:	
CSU Staff Member signature:	



## Indigenous Tutorial Assistance Scheme (ITAS) Student Application form (201303)

Please complete this form and return it to any of the Indigenous Student Services Units located on our campuses, either in person or by post or email (full contact details on last page of form).

***If you are not Aboriginal or Torres Strait Islander or both you are NOT eligible for ITAS***

### Personal Details :

Given Names:

Family Name:

Student ID Number:

Contact Numbers: *Home*

*Work*

*Mobile*

Email Address:

Name of Course you are currently undertaking:

### Details of tutoring needs:

List all the courses (subjects) and course codes in which you require tutoring (NB: the maximum entitlement for ITAS tutoring is 2 hours per subject per week)

Subject you require tutoring in:	Subject Code:	Year Level:	Session:
1.			
2.			
3.			
4.			
5.			
6.			



Tutor Information		
Would you like to nominate a tutor/s (please circle)?	No	If No then the Indigenous Student Services Unit will select suitable tutors
	Yes	If Yes then please fill in details below
Tutor Name (Full name):		
Contact telephone number/s:		
Email address:		
*The person I am recommending as my ITAS tutor is <b>NOT</b> a family member, a close relation, a personal friend, work supervisor, or current class lecturer or current class tutor. I understand that to be tutored by anyone of this nature is a serious conflict of interest. (Exceptions may be made if you are from a remote location: contact a member of ISS to discuss).		

Please provide details of what you would like to achieve as a result of ITAS assistance. Tick boxes to your needs.	
<b>Academic Writing Skills:</b>	
Gain understanding of content , structure and format of academic writing task	<input type="checkbox"/>
Develop editing and proofreading skills	<input type="checkbox"/>
<b>Academic Reading Skills:</b>	
Understanding the main idea in written texts	<input type="checkbox"/>
Summarising; making useful notes from reading	<input type="checkbox"/>
<b>Discussion of course content:</b>	
Develop understanding of academic jargon	<input type="checkbox"/>
Gain deeper understanding of areas covered in the course	<input type="checkbox"/>
<b>Computing/IT Skills:</b>	
For writing, formatting assignments	<input type="checkbox"/>
Finding and using information for study	<input type="checkbox"/>
<b>Mathematics skills:</b>	
Understanding and using scientific and mathematical concepts	<input type="checkbox"/>
<b>Research Skills</b>	
Developing research skills	<input type="checkbox"/>
Conducting research	<input type="checkbox"/>
<b>Other Study Skills:</b>	
Assignment / essay planning	<input type="checkbox"/>
Exam preparation	<input type="checkbox"/>
<b>Other areas not specified above</b>	
Please comment:	



Educational Assessment			
<b>To be completed by a subject lecturer, course coordinator or other appropriate staff familiar with the academic requirements of CSU subjects/courses (i.e. Learning Skills Advisors, Indigenous Student Service Officers, ITAS Coordinator).</b>			
An educational assessment of the above listed unit(s) of study has been undertaken, based on student's performance and course requirements. The student:			
Is failing the subject/course			
Is just passing the subject/course			
Is having difficulties with a new component of a course they were previously passing and is in danger of failing or falling behind			
Is required to achieve an improved academic level or ranking to proceed to a subsequent stage or course of study			
(other)			
I believe that the students' performance would be improved through additional tuition.			
Staff Name:	Signature:	Position:	Ext:

<b>In Person</b>	ITAS Coordinator Wammarra - Building 20 CSU Bathurst Campus, Panorama Avenue	<b>Post</b>	Indigenous Student Services, Wammarra, Charles Sturt University Panorama Avenue, Bathurst NSW Australia 2795
<b>Telephone</b>	(02) 6338 4523		
<b>Fax</b>	(02) 6338 4523	<b>Email</b>	<a href="mailto:ISS@csu.edu.au">ISS@csu.edu.au</a> or <a href="mailto:reking@csu.edu.au">reking@csu.edu.au</a>