# Solution Summary

| **[xx] Solution** | **Aligned to [xx] Strategic Priority Area** | **Accountability of [xx]** |
| --- | --- | --- |
| **What are we changing:** [Insert a short description of the solution in terms of what is changing and what is not] | **Solution Schedule** |
| **ID** | **Item/Task** | **Accountable** | **Due** | **Status** | **Variation** |
| 1 | [what] | [who] | [when] | Complete | Any important changes |
| 2 |  |  |  | On track |  |
| 3 |  |  |  | Delay / Risk |  |
| **Why are we changing it:** [provide a summary of key evidence that provides the rationale for change] | **Risks:** [identify key risks and their management as the solution progresses – this may be supported by a detailed risk log] |
| **What are the expected impacts of change:** [Identify what this change will deliver when fully implemented] | **Successes and Impact:** [detail any evidence of the success or impact of the solution – access; outcomes; experience; efficiency] |